**Class Proposal**

Contact Information

|  |  |
| --- | --- |
| Instructor Name |  |
| Address |  |
| Phone Number |  |
| Email Address |  |

Class Proposal Details

|  |  |
| --- | --- |
| Title of Class/Event |  |
| Age of Participants |  |
| Dates of Class |  |
| Start/End Time |  |
| Location (type and size of room) Requested |  |
| Equipment Required |  |
| Minimum/Maximum # of Participants |  |
| Class Fee (include supplies) |  |
| Registration Deadline |  |

**Description:** (Describe what you are offering and what they’ll get out if ot if they attend. 75 words or less)